HOW TO SEARCH EBSCO

STAY CURRENT USING THE EBSCO MEMBER RESOURCES!

To facilitate the professional development of our members and promote their lifelong learning, AITD provides the EBSCO database of current information, peer-reviewed resources and the latest academic research via the AITD website.

AITD members have access currently to two services:

Business Source Corporate Plus - which contains more than: 5600 full-text business magazines, journals and trade publications, 1300 full-text newspapers with same-day currency, 1 million full-text company profiles, 1.6 million TV and radio news transcripts, and

eBook BusinessCore Collection - which contains more than 8700 business eBooks.

Accessing EBSCO Resources

Login to the member zone at aitd.com. au using your username and password. Click on the Resources tab and select which database you want to access - Business Source Corporate Plus or eBook BusinessCore Collection. From there you can search for topics and titles of interest.

Business Source Corporate Plus

To conduct a basic search Choose Databases allows you to add or change the databases being searched. A window will appear that lists all the available databases. You can read a brief description of each resource by holding your mouse over the preview icon.

To conduct a more targeted search, expand the **Search Options** link to display the available limiters. Search modes allow you to choose between the Boolean/Phrase search, which will search for your terms you entered in the search box. Find all my search terms, automatically adds an and between your search terms, or Find any of my search terms automatically adds an or between your search terms.

To browse *Training and Development* articles select Advanced Search then enter 1839-8561.

Limiting Results

Once you have searched for an item, on the left side of the results list you can limit your results to articles with full text or references available, or use the date slider bar to change the date range of your results.

Preview

You can preview information about an article by holding your mouse over the magnifying glass icon next to the title. The preview displays additional information about the record as well as icons linking you to the full text when available. A folder is available for saving items during your research.

Share

To save a link to a search in your personal folder and choose add search to folder. From the share menu, you can add all displayed results to the folder, create an email alert, copy a persistent link to your search or share it via Facebook, Twitter etc.

eBook BusinessCore Collection

Select e-book collection and browse by category or search using key words.

e.g. searching for Career Development delivers results for 179 eBooks.

Quick Tips

Limiters - Use the Limit To fields to refine a search without navigating away from the results page.

Page Options - This dropdown menu item allows you to set your result format, turn image quick view on or off, set the number of results per page, and select your preferred page layout.

Publication Date - You can type in the dates or drag the bar to adjust the search dates.

Search History - Located directly above the Results List. View and combine past search terms and set up alerts to be notified of new articles.