



## Australian Institute of Training and Development

### Minutes of the 2018 Annual General Meeting

6.00pm (AEDT) Thursday 22 November 2018  
Spinnaker A room, Adina Apartment Hotel Darling Harbour  
55 Shelley St, Sydney

#### **Members Present**

Jineen Basheer, MAITD	Jane Calleja, MAITD (Chair)
Rob Drinkwater, MAITD	Graham Doering, FAITD
Andrew Hart, AFAITD (Treasurer)	Jackie Hart, MAITD
Angelo Mangalindan, MAITD	George Papallo, FAITD
Annette Pasara, MAITD	Julie Peters, FAITD
Lynette Pinder, MAITD	Jennifer Steinhour, MAITD
Siobhan Sutherland Rogers, MAITD	Martin Thomas, MAITD
Christopher Thornton, MAITD	Michael Werle, MAITD

#### **Proxies Received**

Bella Broadway, MAITD	Rebecca Sharp, MAITD
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#### **Apologies**

Rebecca Sharp, MAITD

#### **1. Quorum, Apologies and Proxies**

The Chair opened the meeting at 6.07pm, noted the proxies and apologies, and declared a quorum under section 7 of the AITD constitution.

#### **2. Minutes of the previous meeting**

The Chair noted the spelling correction on page three from Graeme to Graham.

**Motion:** To receive and adopt the Minutes of the Annual General Meeting for the year ended 30 June 2017.

**Moved by:** Michael Werle      **Seconded by:** Siobhan Sutherland Rogers      **Carried.**

#### **3. Presidents' Report**

The Chair spoke the to 2018 Annual Report and highlighted the Annual Gala Dinner and Awards night, the National Conference, the Training and Development magazine and plans for ICT infrastructure replacement. The Chair also thanked the members, the AITD board, the AITD support centre team and Siobhan Sutherland Rogers for her service as interim CEO.

#### 4. Financial Report

The Chair handed over to the Treasurer for a discussion of the financial report. The Treasurer noted that the auditors had provided an unqualified opinion of the accounts, the overall result was in line with budget and that the AITD maintains a healthy asset position with significant cash reserves. Questions were invited from the floor and George Papallo received confirmation that the increase in employee benefits was in part related to the movement of staff over the period.

**Motion:** To receive the statement of income and expenditure for the period ended 30 June 2018 and the balance sheet as at 30 June 2018, both duly audited.

**Moved by:** George Papallo                      **Seconded by:** Jen Steinhour                      **Carried.**

#### 5. Appointment of Auditors

**Motion:** To appoint Moore Stephens New South Wales as auditors for the ensuing financial year.

**Moved by:** Michael Werle                      **Seconded by:** Julie Peters                      **Carried.**

#### 7. Close

No other business had been specified in the agenda, and the Chair invited general questions or comments from the floor. The Chair thanked those in attendance and noted the next AGM was planned to be held in Adelaide. The meeting closed at 6.22pm.

Signed

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Jane Calleja MAITD  
AITD National President

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